

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
A LARGER PRINT VERSION IS AVAILABLE ON REQUEST
Please note that meetings may be recorded

WEST MOORS PARISH COUNCIL

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Tel: 01202 861044 Email: office@westmoors-pc.gov.uk



There will be a meeting of the **FINANCE & GENERAL-PURPOSE COMMITTEE** held on **THURSDAY 11th OCTOBER 2018** at The Pavilion, Fryer Playing Field, West Moors at **7.30pm** to transact the following business:

J Weedon

Judi Weedon
Parish Clerk

4th October 2018

Committee Membership

Cllr Mrs P Yeo - Chairman
Cllr K Wilkes – Vice Chairman
Cllr J Bartley Cllr M Hawkes Cllr P Holden Cllr R Smith

AGENDA

1. To Receive Apologies for Absence
2. Questions from Members of the Public (Public session is limited to 10 minutes, with each member of the public allowed a 3 minute slot)
3. To Receive Declarations of Interests on any Matter on this Agenda
4. To Receive Clerks Report
5. To Receive Financial Information
 - a. Bank Reconciliation and Income up to 30.09.18
 - b. Internal Controls
 - c. VAT report 01.07.18 to 30.09.18
 - d. Budget Comparison up to 30.09.18 (2nd quarter)
 - e. CCLA information
6. To Approve Accounts for Payment
7. To Review Terms of Reference for committees (deferred from last meeting)
8. To Review the Councils Standing Orders (New Model Document)
9. To Review the Risk Management Statement
10. To Review the Effectiveness of the Internal Audit
11. To Review the variable direct debits
12. To Consider delegated powers for the clerk for virement of funds between budget headings.
13. To Consider Grant Applications:
 - a. East Dorset CAB
 - b. Ferndown Royal British Legion
14. To Receive Correspondence

PARISH COUNCIL MINUTES ARE AVAILABLE TO VIEW AT THE PARISH COUNCIL OFFICE BETWEEN 10.00AM AND 1.00PM ON MONDAY, TUESDAY, THURSDAY & FRIDAY, AT THE LIBRARY AND AT www.westmoors-pc.gov.uk

15. Staff Matters:

- a. Absence report
- b. Overtime report

16. To Exclude the Press and Public in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960.

17. To Receive staff Appraisal reports and recommendations.