



WEST MOORS PARISH COUNCIL

APPRENTICE AND VOCATIONAL TRAINING GRANT SCHEME

THE SCHEME

In recognition of the difficulties often faced by young people entering into apprenticeships or vocational training schemes, particularly in terms of costs incurred during that training, the parish council aim to introduce a scheme to support young people aged between 16 and 20 years to assist them with purchase of related tools and equipment essential to that training.

THE GRANT

1. Up to £250 to be awarded to a single individual as a lump sum.
2. The grant will only be given for items (tools or equipment) that are essential to the training being undertaken.
3. Proof of costs incurred, or to be incurred, by the successful applicant will be verified by the Clerk to the Council before any money is released.
4. Any monies awarded will be paid by cheque directly to the applicant.
5. West Moors Parish Council will not award any money in the event of there being no suitable applications.

THE APPLICANT

1. Must be a resident of West Moors for 12 months prior to the date of application
2. Must be aged between 16 and 20 years old on the date of application.
3. Must be able to prove acceptance and/or attendance on a recognised apprenticeship or vocational training scheme.
4. Applications which may result in personal financial gain will not be considered.
5. The successful applicant must agree that West Moors Parish Council can publicise the grant awarded, including the use of photographs, at any time in any form of media.
6. The applicant must not be an employee or member of WMPC, or related to an employee or member of WMPC.

THE APPLICATION PROCESS

1. An official application form is required to be completed.
2. Applications will be considered no later than the 30th September, 31st January, 31st July each year by a grant panel consisting of three parish councillors and the Clerk to the Council, who will act as a non-voting Chairman.
3. Closing date for applications will be one month before the consideration dates shown above.
4. Successful applicants will be notified within 14 days of the grant panel meeting.
5. Successful applicants will be required, if possible, to receive the grant in person and agree to publicity photographs.