

West Moors Town Council

Acting as the Burial Authority for the Town of West Moors

West Moors Cemetery Regulations

These Regulations are effective from 7th February 2013 (amended 13.07.2017)

1. The Cemetery is open to the public during the hours of daylight only. Children under 10 must be accompanied by a responsible person. Visitors are asked to keep to the gravel paths. No dogs are permitted in the Cemetery, with the exception of guide dogs.
2. No private vehicles, other than those accompanying a funeral, shall be permitted in the Cemetery, except with the consent of the Council. No vehicle is permitted on the grassed areas. Cycling is not allowed.
3. Any person who willfully destroys, damages or defaces any building, wall or fence belonging to the cemetery, or damages any plants or flowers, or willfully damages or defaces any memorial or inscription, or do any other willful damage, or play any game or sport, or discharge firearms (save at a military funeral) or disturb any persons attending a funeral or grave, or commit any other nuisance within the Cemetery, will be prosecuted.
4. A Register of all Burials is held by the Clerk of West Moors Town Council where searches may be made and certified extracts obtained during office opening hours. A charge may be made for the search.
5. Notice must be given to the Clerk of the Town Council at least two days prior to any interment, in every case exclusive of Sundays and Public Holidays, and no applications can be received on these days, emergencies excepted.
6. The Notice of Interment must be on the form provided by the Council.
7. The Exclusive Right of Burial in a grave space may be purchased at the appropriate fee.
8. The owner of the Exclusive Right of Burial shall maintain the grave in good order and condition to the satisfaction of the Town Clerk.
9. Burial plots will be allocated in strict rotation and no pre-purchase of grave spaces is allowed.*
10. The Cemetery is for the exclusive use of residents of West Moors or those who have strong links or associations with West Moors.*
11. All fees must be paid to the Clerk to the Council at the time of giving notice of interment.
12. The hours of interment will be between 10.00am and 4.00pm Mondays to Fridays and between 10.00am and 12 noon on Saturdays. No interment may take place on Sundays or Public Holidays.
13. All grave spaces will be levelled after interment, earth mounds not being permitted. In the lawn area planting of the grave space with plants or shrubs is strictly prohibited.
14. On the day of interment, flowers and wreaths may be placed on the actual area and left for seven days. When flowers and wreaths are removed they must be placed in the receptacles provided. Jars and bottles are not permitted and will be removed.
15. Wire cages on any graves are strictly prohibited and will be removed.*
16. No memorials shall be erected upon any grave unless the Exclusive Right of Burial has been granted and only with prior consent of the Clerk to the Council.
17. Headstones are permitted as memorials on graves. They must be constructed from marble or stone by a recognized stonemason. The dimensions must not exceed 900mm in height, 610mm in width and 300mm in depth. Any flower vase or other container is to be an integral part of the memorial and the size shall not exceed 900mm wide and 300mm in depth. Suitable foundations must be provided in order to prevent memorials from sinking and must be constructed in accordance with the Code of Working Practice issued by NAMM. It is also advised that the headstones have a concrete slab fixed at ground level with a projection of some 80mm all round as a protection to the headstone during grass cutting.
18. Ground slabs are permitted as memorials on graves. The dimensions must be 1981mm x 762mm x 38mm (6' 6" x 2' 6" x 1.5"). The ground slab must be installed flush with the ground. No inlays/vases or embellishments are permitted on ground slabs.
19. No form of kerbing, fencing, chippings or permanent artificial grass is permitted in the lawn area of the Cemetery.
20. Cremation tablets are permitted on purchased cremation plots and shall not exceed 280mm in height, 610mm in width and 610mm in depth.
21. All plans of headstones, ground slabs, cremation tablets and inscriptions must be submitted in duplicate to the Council for approval and no memorial may be erected before approval is received.
22. The scattering of ashes is not permitted in the Cemetery.
23. In no case shall human remains be removed except by Order of the Home Office.
24. The appropriate Certificate of Authority must be signed by the applicant before a purchased grave may be re-opened for a second interment.
25. Memorials removed for a second interment with additional inscription must be re-erected within 6 months of removal at the expense of the owner.
26. No trees or shrubs may be planted without the consent of the Council.
27. The Council cannot be held responsible for any damage to a memorial.
28. There is wildlife in the cemetery and the Council cannot be held responsible for the destruction of fresh flowers and wreaths by the wildlife.
29. The Council reserves the right to remove any grave adornments that have become faded, unsightly or are causing an obstruction, without notice.
30. The Council reserves the right to make alterations to the foregoing regulations.
31. The Council reserves the right to decide on any matter not listed in the regulations.
32. The Clerk of the Council's decision in respect of all matters of interpretation of these Regulations and all matters relating to the management of the Cemetery administered by West Moors Town Council shall be final.

* Applies to the new cemetery extension