

WEST MOORS PARISH COUNCIL

MINUTES of the **PARISH COUNCIL MEETING** held on Thursday 25th January 2018 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr Mrs P Yeo – Chairman
 Cllr J Bartley Cllr P Holden Cllr Mrs C Holmes
 Cllr J Lewis Cllr Mrs J Lovegrove Cllr R Smith

OTHERS PRESENT: Mrs Judi Weedon (Clerk to the Council)
 District Councillors A Clarke, A Skeats
 County Councillor D Shortell

APOLOGIES: Cllr M Hawkes Cllr Ms S Zyga
 County Councillor R Bryan

17/322 QUESTIONS FROM MEMBERS OF THE PUBLIC
 None

17/323 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)
 All councillors present declared a pecuniary interest in agenda item 11, council budgets and precept, all present had previously been granted a dispensation under Section 31(4) of the Localism Act 2011 in order for them to participate

17/324 TO RECEIVE DORSET COUNTY COUNCIL COUNCILLORS' REPORT
 Cllr Shortell reported on the DCC Highways Working Together and Bournemouth, Poole and Dorset Local Transport Plan. A copy of the full written report is available in the parish office.
 Members commented on the Highways Working Together and felt that the request to use volunteers for carry out non-essential highway work was not acceptable, also that if non-essential highway matters were left then minor issues may become a safety issue and then have to be dealt with by DCC. It was noted that if DCC were asking for volunteers to assist with highway matters then DCC councillors should lead by example. Members raised insurance concerns with the public carrying out highway work and whether they would be suitably insured. Members also felt that DCC should be telling residents what is happening instead of just putting additional pressure on to Town and Parish Councils. Cllr Shortell agreed to take the comments back to DCC.

17/325 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS' REPORT
 Cllr Clarke gave a report on EDDC council tax and budget for 2018/19 and the review of parish boundaries. Cllr Skeats updated members on local government reform in Dorset; general data protection regulations; East Dorset parking charges where it was noted that free car parking would continue in West Moors; Heatherlands Community Centre refurbishment; Barrington Centre future; changes to waste collection rounds; Moors Valley excellence awards; QE Leisure Centre and Fuel Switch. A copy of the written report is available in the parish office.
 Cllr Skeats further reported that he has requested that EDDC respond to the Park Homes consultation with regard to the fit and proper person test and East Dorset had carried out inspections of mobile home parks and kept a list of breaches and how these are followed up. It was suggested that a department specially to deal with park homes would be the way forward.

Cllrs Skeats, Clarke and Shortell left at 8.10pm

17/326 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21ST DECEMBER 2017

Having been circulated, the minutes on pages 2086-2090 were agreed, adopted and signed.

Matter Arising: Minute no 17/265, It was suggested that in future if an action was required from a decision during a meeting then the minutes should reflect who would take the action and a timeframe for completion. Clerk to make the appropriate changes to future minutes with immediate effect.

Action by: Clerk to the Council

17/327 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a) **The Report of the Planning Consultative committee** held on the 11th January 2018, pages 2091-2092 as circulated, was confirmed, adopted and signed.

b) **The Report of the Environment committee** held on the 11th January 2018 pages 2093-2102 as circulated, was confirmed, adopted and signed.

Minute No 17/293a was RESOLVED. Voting: unanimous

Minute No 17/293b was RESOLVED. Voting: unanimous

Minute No 17/293c was RESOLVED. Voting: unanimous. A copy of the Service Level Agreement to be appendix to the minutes.

Minute No 17/296 was RESOLVED. Voting: unanimous.

Minute No 17/297 was RESOLVED. Voting: unanimous.

Minute No 17/299 was RESOLVED. Voting: unanimous. Members requested that the Clerk find out what the definition of a tree is and how big tree has to be before it is inspected as part of the condition and survey report commissioned.

(post meeting note: Members received an email on the 26.01.18 answering the above questions)

c) The Report of the Finance and General Purpose committee held on the 18th January 2018, pages 2103-2114 as circulated, was confirmed, adopted and signed.

17/328 CHAIRMAN'S REPORT

The Chairman reported that she attended Oakhurst First School to present the grant cheque for the sensory room.

17/329 TO RECEIVE PARISH CLERKS REPORT

a. Mr Lars Wilmar resigned from the Council on the 18th January. Members requested that a note of thanks was sent to Mr Wilmar. *Clerk to action as soon as possible.*

b. Railway Interpretation Panel, minute no 17/249 refers: This has now been ordered and installation is predicted to take place in February.

c. Cllr J Lewis is due to attend an update on Local Government reorganisation by East Dorset DC on the 30th January.

d. The Clerk and the Chairman of the Council are due to attend an information session with the new External Auditor on the 30th January.

e. Letter to Secretary of State, minute no 17/274 refers: The approved letter was emailed and posted on the 22nd December. Confirmation of receipt has been received.

f. Historic England, minute no 17/275 refers: Members comments were emailed to Historic England on the 22nd December, no reply or acknowledgment has been received.

g. Land Transfer: The first Public Notice appeared in the Echo on Wednesday 17th January and the second notice should have appeared in the Echo on Wednesday 24th January, with the closing date for objections being 07 February 2018.

h. Annual Public Meeting: Due to issues with hall hire the scheduled date for this meeting is unavailable as is a key note speaker from the Clinical Commissioning Group. After discussion members RESOLVED to change the date to Wednesday 18th April in order to use St Anthony's Hall and to continue to try and obtain a speaker from the CCG. *Voting: 6 for, 1 abstention*

17/330 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 2119 of these minutes. (electronic payments to be authorised by Cllr Yeo and Cllr Holmes)

Voting: unanimous

17/331 COUNCIL BUDGET AND PRECEPT

Members having discussed and reviewed the draft budget on numerous occasions, noted that there was the potential for an overspend on Lengthsman services, however funding was available should additional funds be required. It was also noted that there may be a budget surplus at the end of the 17/18 financial year. It was then

a) **RESOLVED that the previously published budgets for 2018/19 be approved**

Voting: Unanimous

b) **RESOLVED that a precept request of £125,275 for 2018/19 be requested from the billing authority, which equates to a Band D household cost of £40.10 for the year.**

Voting: Unanimous

Action by: Clerk to the Council Timescale: before 31st January

17/332 PARK HOMES SITES - NALC CONSULTATION

Members having reviewed the NALC Consultation document on the review of Park Homes Legislation, call for evidence part 2 along with the Mobiles Homes Act 2013 felt that they did not have the knowledge to respond to the consultation. It was noted with regret that the East Dorset District Councillors present at the meeting did not have prior knowledge of this consultation before being informed of it by the parish council. It was felt that the District Council needed to properly consider and address the Mobile Homes Act 2013 and reply to the consultation. After debate it was

RESOLVED that the parish council formally write to the Chief Executive of East Dorset District Council to urge EDDC to respond fully to the review of park homes, call for evidence in a timely manner and to provide evidence to the parish council of EDDC actions in regard to the Mobile Homes Act 2013.

Voting: unanimous

Action by: Clerk to the Council Timescale: next working day

17/333 RECRUITMENT OF PARISH COUNCILLORS

Members were informed that applications had been received from three members of the public who wish to join the parish council. Interviews as per the council's adopted Protocol have been scheduled to take place before the February and March Council meetings.

Suggestions on how to raise the profile of the council were discussed such as the Chairman giving brief talks to local organisations, the churches being asked to make announcements, holding a community thank you event. After discussion it was agreed that in light of the current applications no action was required at this time. However, the matter to be readdressed should another vacancy arise and also in January 2019 to make people aware of the elections in May 2019.

Action by: Clerk to the Council Timescale: ongoing and January 2019

17/334 MONTHLY LIST OF COMPLAINTS

Members received the monthly list of complaints received at the parish office. The contents were noted.

17/335 TO RECEIVE CORRESPONDENCE

- a) WM Memorial Hall, minutes dated 8th January

17/336 INFORMATION FROM MEMBERS

- a) Cllr Mrs C Holmes reported attending Memorial Council meetings and that work is currently underway in the Memorial Hall to remove asbestos and improve the toilets.
- b) Cllr Mrs J Lovegrove thanked the parish council for the positive newsletter.
- c) Cllr Lewis reported on a planning issue in Woolslope Road that the parish office had become involved in to bring about a decision. Cllr Lewis asked whether the Planning Consultative committee should monitor how long planning applications take to get a decision from EDDC. The Clerk informed the meeting that this information was on a spreadsheet in the parish office.
- d) Cllr Mrs P Yeo reported on her attendance at the DAPTC Eastern Area committee meeting and that she will also be attending the DAPTC Executive committee meeting on the 30th January. Cllr Yeo also reported that the DAPTC will not be inviting Wicksteed Leisure to any of their events this year in support of WMPC and the issues that occurred with this company.

17/337 FUTURE AGENDA ITEMS

Plastic Free Zones – Cllr Lovegrove to investigate before this matter appears on an agenda

Provision of Free Water within the village from shops, cafes, pubs when open, etc.

Members RESOLVED to suspend Standing Orders in order for the meeting to continue past 9.30pm

Voting : Unanimous

17/338 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:- that because of the confidential nature of the business to be transacted, it was likely that if Members of the Public were present during discussion, there would be disclosure to them of exempt information and they therefore be excluded from the Meeting in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960

Voting: unanimous

17/339 TO APPROVE AND SIGN CONFIDENTIAL MINUTES OF THE FINANCE AND GP COMMITTEE MEETING HELD ON 18th JANUARY 2018.

Having been circulated, the minutes on page 86-88 were agreed, adopted and signed.

The Chairman declared the meeting closed at 9.35pm

The next meeting of the parish council will be held on the 22nd February 2018 at 7.30 pm.

SIGNED DATE

Payment list dated 25.01.18

Payment method	Invoice amount	Invoice date	Details
EB	£318.73	18.01.18	Peter Ridley Waste Systems - 6 boxes of kitchen Caddy bags
EB	£318.73	18.01.18	Peter Ridley Waste Systems - 6 boxes of kitchen Caddy bags
EB	£103.95	17.01.18	Legacy Award 2017/18 Charlotte Ayton (Yvonne-Mother) Claim 1
EB	£472.50	23.01.18	Ferndown Town Council - Lengthsman Services October to December
EB	£10,000.00	23.01.18	Youth Club Funding for 2017/18
Total	£11,213.91		

Direct Debits and Debit Card payments

Payment method	Invoice amount	Invoice date	Details
DD	£55.44	17.01.18	British Telecom- Pavilion line rental - 1 Jan to 31 Mar 18
Total	£55.44		