

WEST MOORS PARISH COUNCIL

MINUTES of the **PARISH COUNCIL MEETING** held on Thursday 27th September 2018 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT:

Cllr M Hawkes - Chairman		
Cllr J Bartley	Cllr P Holden	Cllr C Octon
Cllr Mrs J Octon	Cllr R Smith	
Cllr K Wilkes	Cllr Mrs P Yeo	

OTHERS PRESENT: Mrs Amie Fawcett (Assistant to the Clerk)
1 member of the public

APOLOGIES: Cllr Mrs J Lovegrove Cllr Ms S Zyga
District Councillors A Clarke and A Skeats
County and District Councillor D Shortell
County Councillor R Bryan

18/153 QUESTIONS FROM MEMBERS OF THE PUBLIC

The member of public present asked if the West Moors Parish Council Guide could have an update inserted with the new contact details of the Home Watch Committee so Brewer & Brewer can provide current information to new residents

18/154 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)

None

18/155 TO RECEIVE DORSET COUNTY COUNCIL COUNCILLORS' REPORT

Cllr David Shortell's report referred to the temporary closure of Pinehurst Road and the impact it may have on local businesses as well as the fund to support Community Organisations in Dorset where community projects that help improve local people's lives are supported financially.

A copy of the written report is available in the parish office.

18/156 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS' REPORT

Cllr Alex Clarke's report commented on Community Governance Review regarding boundaries within Holt, Colehill, Witchampton and Three Legged Cross. He provided an update on the Transfer of Assets to Parish/Town Councils stating that all but a few of the original requests from Parish and Town Councils are being processed. The statutory Public Notices for disposal of open space will appear in the 'Bournemouth Echo' very soon. In regard to Weavers Close, this will be open for reconsideration by the new authority. The original proposal to close the Travel Tokens Scheme to new applicants, has been referred back to the Scrutiny Committee in October. Within the list of Capital Community grants approved by the Cabinet was West Moors Youth Club. Lastly, the report noted of the appointment of the Chief Executive for the new Dorset Unitary Authority going to Matt Prosser.

A copy of the written report is available in the parish office.

18/157 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 30th AUGUST 2018

Having been circulated, the minutes on pages 2251-2256 were agreed, adopted and signed.

18/158 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a) **The Report of the Environment committee** held on the 6th September 2018, pages 2257-2258 as circulated, was confirmed, adopted and signed.

18/159 TO RECEIVE PARISH CLERKS REPORT

- a. Remembrance Day: The company that has for many years provided and manned the PA is no longer able to assist with this event due to retirement. Mr Nick Mills who is a professional sound engineer, and ran the PA system for the activity day has kindly offered to step in. However, the equipment he will be bringing needs to be kept under a shelter and for this reason the purchase of a 3m x 3m pop up gazebo required.
- b. Insurance Renewal minute no 18/141 refers: The insurance has been renewed on a 3 year long term agreement after achieving a 5% discount with Axa Inspire.
- c. Land Transfer: no further update.
- d. Asset Transfer minute no 17/468 refers: land registry documents have been received for each asset..
- e. Asset of Community Value nomination, minute no 18/017 refers: no further update
- f. Members are respectfully requested to ensure that all apologies for meetings are given in writing, along with the reason for the absence as per the legislation in the Local Government Act 1972.
- g. Petwyn cleaning: Maintenance work on the War Memorial has been tendered to Phoenix Marble & Granite Memorial and will commence within 3 weeks from Monday 1st October and be completed by the end of October.
- h. The Epicentre in the village are seeking new ownership of the lease which terminates in November 2018.
- i. A tree fell down on Fryer Field which was obstructing the football pitch. The groundsman has made it safe and it will be removed.
- j. A new poster to promote the tennis courts has been produced, posted on Facebook and publicised where possible. Cllr C Octon suggested re-advertising this near the commencement of Wimbledon 2019.
- k. No 241 Station Road installed wire mesh under their newly erected fence and onto the grass verge on the Playing Field side which has since been removed.

18/160 CHAIRMAN'S REPORT

The Chairman reported briefly on his attendance of the DAPTC towns and larger parishes on 31st August.

18/161 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 2263 of these minutes. (electronic payments to be authorised by Cllr's Hawkes and Wilkes)

Voting: unanimous

18/162 TO CONSIDER DETAILS OF ANNUAL PUBLIC MEETING FOR APRIL 2019

As per discussions last year about the format of the Annual Public Meeting, members were asked to consider what arrangements they require for this meeting which is scheduled to be held on the 18th April 2019.

Decisions required include the venue location, whether a speaker is required and if so whom, whether refreshments will be provided and how the council would like the meeting advertised.

After discussion and many suggestions put forward for possible speakers, it was

RESOLVED that the parish council hold the meeting at the same venue, at St. Anthony's Church as previous, offering refreshments and a speaker before the meeting commences. The speaker to be agreed at the next Full Council meeting.

Voting: unanimous

18/163 RECEIVE UPDATE FOR COMMUNITY EVENT FOR 2019

Members were updated with new information from the working party committee meeting that was held on Thursday 13th September and possible titles for the event were discussed.

18/164 MONTHLY LIST OF COMPLAINTS

Members received the monthly list of complaints received at the parish office. The contents were noted.

18/165 TO RECEIVE CORRESPONDENCE

a) Amie Fawcett thanked the Clerk for organising the DAPTC training on 18th September. It was very informative and beneficial to her role.

18/166 INFORMATION FROM MEMBERS

- a) Cllr Penny Yeo reported on various subjects;
 - The DAPTC meeting with Cllr M Hawkes on 31st August, the upcoming Eastern Area DAPTC with Cllr K Wilkes on 9th October, her newly appointed position of Chairman of the Eastern Area DAPTC Committee and member of the Executive Committee, adding that the DAPTC recent newsletter contains LGR information, (DWP will cease being a partnership with the new Dorset Council in 2019), (LGR is now called 'Shaping Dorset'), A letter has been sent to Mr Love regarding footpath E55 and the application he must submit, lastly members were informed of the MacMillan Coffee Morning taking place at Brook View on September 28th.
- b) Cllr P Holden requested that Dorset County Council keep the parish council informed of any progress relating to the footpath E55 situation.

18/167 FUTURE AGENDA ITEMS

Cllr C Octon requested the photocopier lease contract be discussed at the next Finance and General Purpose meeting.

The Chairman declared the meeting closed at 8.25pm

The next meeting of the parish council will be held on the 25th October 2018 at 7.30 pm.

SIGNED DATE
Chairman of the Council

Payments made in between meetings

EB 05.09	£2,603.19	03.09.18	Came and Company - Council Insurance 01.09.18 to 31.08.19
EB 05.09	£36.00	03.09.18	Technical Window Films - Amendments to opening times on office door
EB 28.09	£3,187.83	28.09.18	Staff Salaries - Sep - Month 6
EB 28.09	£846.27	28.09.18	HM Revenue and Customs - Tax and NI- Sep (Month 6)
EB 28.09	£977.30	28.09.18	Dorset County Council - Pension Contributions Sep (Month 6)
Total	£7650.59		

Payment list dated 27.09.18

Payment method	Invoice amount	Invoice date	Details
EB 01.10	£222.00	30.08.18	Deos - Quarterly service charge (17.08 to 16.11) for photocopier and annual fee
EB 01.10	£1,864.80	28.08.18	David Ogilvie Engineering - Lest We Forget Benches for Petwyn
EB 01.10	£208.00	03.09.18	SLCC - Annual Membership fee
EB 01.10	£107.94	31.08.18	War on Waste - general and dog bin emptying for Aug 18
EB 01.10	£1,554.02	27.08.18	Terrafirma - Grounds Maintenance for Aug 2018 (Cemetery & Fryer Field)
EB 01.10	£3,300.00	07.09.18	West Moors Youth and Community Club - Annual Revenue Grant for 18/19
EB 01.10	£215.81	31.08.18	South West Water Business - Services at allotments 1 Mar to 30 Aug '18
EB 01.10	£59.62	31.08.18	Bournemouth Water Business - Services at Park Way - 11 Feb- 29 Aug '18
EB 01.10	£47.88	14.09.18	The Roman Group- Office stationery and shredding
EB 01.10	£60.00	25.09.18	Aqua Care- Legionella testing (water hygiene) at Pavilion for Sep '18
Total	£7640.07		
Chq 5942	£500.00	10.09.18	West Moors Memorial Hall - Grant for 2018/19
Total	£8140.07		

Direct Debits and Debit Card payments

Payment method	Invoice amount	Invoice date	Details
DD 24.09	£55.81	29.08.18	SSE- Pav elec from 1 Jul to 28 Aug
DD 29.09	£1.00	05.09.18	SSE- Pav elec from 29 to 31 Aug 2018
DD 24.09	£36.92	29.08.18	SSE - Parish office elec from 5 June to 1 July 2018
DD 24.09	£95.15	06.09.18	SSE - Parish office elec from 1 July to 28 Aug 2018
DD 29.09	£1.00	12.09.18	SSE – Parish office elec 28 Aug to 31 Aug 2018
DD 24.09	£6.54	06.09.18	SSE - Floodlights elec from 5 June to 1 July 2018
DD 24.09	£27.42	29.08.18	SSE - Floodlights elec from 1 July to 28 Aug 2018
DD 24.09	£1.00	06.09.18	SSE - Floodlights elec from 29 July to 31 Aug 2018
DD 26.09	£43.51	01.09.18	1 st Connect – Parish office line rental/call charges 01.09 to 30.09
DD 01.10	£419.98	22.09.18	GRENKE- Photocopier lease 01.10 to 31.12.18
DC 07.09	£50.00	07.09.18	DCC - Purple commercial waste bags for parish office
DC 22.09	£30.90	22.09.18	Safetysigns4less - New no smoking signs for Fryer Field play area
Total	£769.23		