

**WEST MOORS PARISH COUNCIL**

**MINUTES** of the **PARISH COUNCIL MEETING** held on Thursday 20<sup>th</sup> December 2018 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

**PRESENT:**

Cllr M Hawkes - Chairman		
Cllr J Bartley	Cllr P Holden	Cllr Mrs J Lovegrove
Cllr C Octon	Cllr Mrs J Octon	Cllr R Smith
Cllr P Warn	Cllr K Wilkes	Cllr Mrs P Yeo

**OTHERS PRESENT:** Mrs Judi Weedon (Clerk to the Council)  
District Councillor A Clarke  
2 members of the public

**APOLOGIES:** Cllr Ms S Zyga  
District Councillor A Skeats

**Prior to the start of the meeting the 2018 Jean Ware Legacy Award was presented to Daniel Neild.**

**After the meeting closed members presented Jayne Lovegrove with a leaving gift and thanked her for her time with the parish council.**

**18/272 QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None

**18/273 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)**  
None

**18/274 TO RECEIVE DORSET COUNTY COUNCIL COUNCILLORS' REPORT**  
No report received

**18/275 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS' REPORT**  
Cllr Clarke reported on the use of Somerley Household recycling centre by non-Hampshire residents, Alderman, updated supplementary planning guidance, community grants, carols on the Petwyn and the transfer of assets to the parish council. A copy of the written report is available in the parish office.

**18/276 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29<sup>th</sup> NOVEMBER 2018**  
Having been circulated, the minutes on pages 2296-2299 were agreed, adopted and signed.

**18/277 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

a) **The Report of the Planning Consultative committee** held on the 13<sup>th</sup> December 2018, pages 2300-2302 as circulated, was confirmed, adopted and signed.

**18/278 TO RECEIVE PARISH CLERKS REPORT**

- a. Land Transfer: awaiting reply from parish solicitor
- b. Asset Transfer minute no 17/468 refers: awaiting reply from parish solicitor
- c. Annual Public Meeting: Details have now been finalised and the meeting will be held on Tuesday 5<sup>th</sup> March at St Anthony's Church. There will be a speaker on 'The Future of Domiciliary Care in Dorset'
- d. Apprentice/Vocational Training Grants Awards: Two grants have recently been awarded to Rebecca Watts who is studying hairdressing through an apprenticeship and to Zoe Knight who is studying photography on a vocational training course.
- e. Additional Parish Office Space: The offer from the Council was rejected.

- f. Community Event in 2019: There is no update this month as no progress has been made since last reported.
- g. Tax Base: Confirmation of Tax Base has been received and is 3090.2, which is a reduction of 33.8 or 1.1%

**18/279 CHAIRMAN'S REPORT**

The Chairman reported on his attendance at Brookview Nursing home for a Christmas event.

**18/280 ACCOUNTS FOR PAYMENT**

It was

**RESOLVED that the accounts for payment be approved as attached on page 2305 of these minutes. (electronic payments to be authorised by Cllr's Hawkes and Yeo)**

*Voting: unanimous*

**18/281 OFFICE OPENING HOURS**

Members received information on the number of visitors to the parish office over a 3-month period, highlighting that residents were visiting the office between 1pm and 2pm., After discussion it was

**RESOLVED that the parish office opening hours are set at 10am to 2pm Monday, Tuesday, Thursday and Friday.**

*Voting: unanimous*

**18/282 MONTHLY LIST OF COMPLAINTS**

Members received the monthly list of complaints received at the parish office. The contents were noted.

**18/283 TO RECEIVE CORRESPONDENCE**

- a) Various Christmas Cards have been received and are on display in the office.
- b) Memorial Hall Council minutes from 3<sup>rd</sup> December

**18/284 INFORMATION FROM MEMBERS**

- a) Cllr Mrs J Lovegrove updated members on funds raised for the youth club from the Carols on the Petwyn event and passed on the youth clubs' gratitude to Amie Fawcett for organising the marshals for the event.
- b) Cllr R Smith requested that the parish office send out reminders for additional meetings and highlight if there are two meetings being held on the same evening.

**18/285 FUTURE AGENDA ITEMS**

The Chairman declared the meeting closed at 7.53pm

The next meeting of the parish council will be held on the 31<sup>st</sup> January 2019 at 7.30 pm.

SIGNED ..... DATE .....  
Chairman of the Council

<b>Payments made in between meetings</b>			
5949	£100.00	19.12.18	Petty Cash Top up
<b>Total</b>	<b>£100.00</b>		
<b>Payment list dated 20.12.18</b>			
EB 28.12	£3,223.14	20.12.18	Staff Salaries - Dec - Month 9
EB 31.12	£854.22	20.12.18	HM Revenue and Customs - Tax and NI - Dec (Month 9)
EB 31.12	£985.78	20.12.18	Dorset County Council - Pension Contributions - Dec (Month 9)
EB 31.12	£60.00	13.12.18	Aqua care - Legionella Testing at the Pavilion for Dec 18
EB 31.12	£10,000.00	20.11.18	West Moors Youth Club - Grant for running costs 2018/19
EB 31.12	£157.50	08.12.18	Ms C Ayton - Jean Ware (Legacy) Award Claim 7
EB 31.12	£72.00	30.11.18	Paddi Graphics - WESTIVAL logo design
EB 31.12	£107.94	30.11.18	War on Waste - General & dog waste emptying Nov 18
EB 31.12	£144.00	31.10.18	Terrafirma - Grass cutting at allotments July to October
	£662.40	07.10.18	Terrafirma - Installation of water trough at far end of allotment site
	£77.09	27.10.18	Terrafirma - to supply 4 padlocks to replace various
	£18.00	04.11.18	Terrafirma - to fit signage to Fryer Field Play Area
	£388.75	04.11.18	Terrafirma - to install 'Lest we forget' benches on Petwyn, remove old benches from Petwyn and install at Fryer field
	£1,554.02	30.11.18	Terrafirma - Grounds Maintenance for Fryer Field and Cemetery in November
	£156.00	30.11.18	Terrafirma - Tree work at Fryer Field, deal with tree that had fallen over
	£18.00	30.11.18	Terrafirma - to repair Floodlight at Pavilion
	£55.20	30.11.18	Terrafirma - to supply paint and paint benches at Fryer Field near skatepark
	£18.30	30.11.18	Terrafirma - to repair water tap at cemetery
	£566.16	30.11.18	Terrafirma - Lengthsman services for July to November
EB 31.12	£202.80	27.11.18	Minster Press - Deed of Grant books
<b>Total</b>	<b>£19,321.30</b>		
<b>Direct Debits and Debit Card payments</b>			
DC 16.12	£11.94	17.12.18	Asda - Mince pies and wine for Chairman's Xmas drinks
DC 19.12	£13.00	19.12.18	Vinny's Trophies - Jean Ware Legacy Award trophy
DD 17.12	£166.56	30.11.18	SSE - Parish office electricity 1 Sep to 27 Nov 18
DD 20.12	£188.75	03.12.18	SSE - Pavilion electricity 1 Sep to 29 Nov 18
DD 27.12	£74.18	05.12.18	SSE - Floodlight electricity 1 Sep to 3 Dec 18
DD 01.01	£419.98	04.12.18	GRENKE - Photocopier lease 01.01.19 to 31.03.19
DD 25.12	£92.77	01.12.18	1st Connect - Parish office line rental & call charges 0.12 to 31.12
<b>Total</b>	<b>£967.18</b>		

