

WEST MOORS PARISH COUNCIL

MINUTES of the **ENVIRONMENT COMMITTEE** meeting held on **Thursday 8th March** in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr M Hawkes – Chairman
 Cllr J Bartley Cllr Mrs C Holmes Cllr C Octon
 Cllr Mrs J Octon Cllr R Smith Cllr Mrs P Yeo

OTHERS PRESENT: Mrs J Weedon (Clerk)
 Mr Richard Cooke (WM Allotment Holders Association)

APOLOGIES: Cllr J Lewis Cllr Mrs J Lovegrove Cllr Ms S Zyga

17/379 DECLARATIONS OF INTEREST

None

17/380 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

17/381 TO RECEIVE CLERKS REPORT

- a) Traffic Matters: West Moors Road, by Gullivers Farm minute no 17/043a refers: works to complete the SLOW lines should be undertaken within the next few months
- b) Signage, minute no 17/065 refers: No progress has been made on this matter.
- c) Footpath through St Leonard's Farm Park, minute no 17/294 refers: DCC Rights of Way Team will be contacting the land owner to request he puts in a diversion application asap.
- d) Grange Ladies FC have asked for permission to hold a small one-day football tournament on Saturday 21st July. Terrafirma has confirmed that this can be accommodated on the field and Grange are now in the process of ensuring they have the participants available for it to be viable. A provisional fee of £200 has been agreed.
- e) Petwyn Village Green: Damage to the Petwyn adjacent to the War Memorial was discovered on the 31st January. The damage was caused by vehicles mounting the kerb and driving on the grass. Preventive measures, in the form of large stones, were put in place the following day. No additional damage has occurred. Repairs to the grass will be carried out later in the year.
- f) Fryer Field: Kit fit classes are now being held twice a week
- g) The Clerk reported on attendance at a ROW meeting held with DCC officers.

17/382 ADDITIONAL ALLOTMENT WATER TANK

Members considered a request from the West Moors Allotment Holders Association for an additional water tank at the northern end of the allotment site. Mr Richard Cook explained that the plot holders at the northern end of the site do not have access to enough water and during the watering season as the tanks do not fill up fast enough to keep up with demand. Mr Cook stated that the AHA would be willing to make a financial contribution towards the installation of an additional water tank. Members discussed the issues that may arise from adding more demand to the water system and that allotment holders should be seeking to reduce water consumption. After debate it was

RESOLVED that the parish council purchase and install an additional water tank for the allotment site with West Moors Allotment Holders Association donating £250 towards the cost. The new tank to be located in the vicinity of Plots 34/35.

Voting: 5 for, 1 against

Cllr Smith did not take part in the discussion or vote as he is the councils representative on the WMAHA.

17/383 ARBORICULTURAL REPORT

Members received a report from Mr Mark Hinsley on the inspection of all council owned trees. It was noted that work is required a few trees located at Fryer Field, with two trees requiring felling. No work is required to trees in the cemetery or on the Petwyn at this time. Trees to be resurveyed in 2.5 years. Members were also informed that the oak tree by the War Memorial may be in the early stages of decline and a recommendation to consider planting new trees close by so they become established in the event that the oak has to be removed in the future was considered. It was agreed to re-access this at the time of the next tree survey. After brief discussion it was **RESOLVED that the Arboricultural report from Mark Hinsley Arboricultural Consultants is noted and the quotations are sought for the required worked highlighted in the report.**

Voting: unanimous

17/384 MEMORIAL BENCH FOR THE CEMETERY

Members considered an application for a memorial bench to be installed in the cemetery. The applicant already had the bench which had previously been located in St Leonards Hospital. After brief discussion it was

RESOLVED that the family of Mrs Lemon be permitted to install their bench in the cemetery in a suitable location near the cremated remains section. The family will be responsible for the maintenance of the bench.

Voting: unanimous

17/385 MEMORIAL BENCHES AND PLAQUES POLICY

In order to standardise the procedure for applications for the installation of memorial benches and plaques members considered adopting a policy to deal with members of the public who wished to donate a memorial bench or have a plaque installed on an existing bench. After discussion it was

RECOMMENDED that the Memorial Bench Policy as attached to these minutes on pages 2155 to 2156 is adopted by the council.

Voting: unanimous

17/386 FRYER FIELD DEVELOPMENT PLAN TASK AND FINISH GROUP UPDATE

It was noted that the working party had lost 2 members due to resignations from the council and that the working party were seeking new members to join. A meeting is being scheduled for after Easter.

17/387 FUTURE PROVISION OF CEMETERY SPACE WORKING PARTY UPDATE

Members received a report from a meeting held with Julie Dunk from the ICCM, Cllr's Lewis and Smith and the Clerk. Julie looked at matters previously highlighted by the working party and recommended that removing the hedging from within the cemetery would not be ideal for creating additional burial space, that the substation area located outside the cemetery envelope was not suitable for use, the badger sett could be used but Natural England would need to be contacted, the current situation with the boundary fences appeared to be fine, using the edges of cemetery for additional cremation plots was not appropriate. She suggested that a few of the larger footpaths that did not lead anywhere could be utilised as burial space and consideration to above ground cremation niches be considered, however there appeared not to be an urgent need to create additional burial space.

Cllr Bartley wish it recorded that he felt that the cemetery boundaries should be firmly established, however he was not qualified to carry out this task.

17/388 CORRESPONDENCE

- a) Dog Warden reports for January and February
- b) ICCM Journal
- c) Allotment and Leisure Gardener – Issue 1 2018
- d) Ferndown Town Council: letter re Lengthsman service

- e) Dorset County Council Landscape Services.

The Chairman declared the meeting closed at 8.34 pm

The next Environment meeting is scheduled for 5th April 2018 2017 at 7.30pm

SIGNED DATE
Chairman of Environment Committee

West Moors Parish Council

Memorial Bench Policy

Introduction

West Moors Parish Council has adopted this policy to facilitate members of the public if they wish to donate:

- A new bench seat with accompanying plaque in memory of a deceased person
- A plaque on its own to be fixed to an existing bench seat.

Objectives

- To respond to requests from relatives and friends of a deceased person to provide some lasting memory of that person.
- To ensure that all benches have a common appearance, style and size which are appropriate to the installation location.
- To contribute to the overall amenity of West Moors by providing seats
- To establish responsibility for maintenance, repair and replacement.

Locations

- Cemetery, Priory Road
- Fryer Field
- Petwyn Village Green

The location of a new bench will be decided by the Council subject to consultation with the applicant beforehand.

The Council will endeavour to provide a new bench seat at the site chosen by the applicant, but the exact chosen location cannot be guaranteed.

If the applicant requests a new bench seat on land that forms part of the highway the consent of the County Council will need to be obtained. The parish council will seek permission from the County Council, but no guarantee can be given as to whether such would be forthcoming.

Conditions

Applications must be made in writing to the Parish Clerk and include information on the preferred location of a bench and the proposed inscription for a memorial plaque.

West Moors Parish Council reserves the right to install benches where suitable, but will, where appropriate, accommodate requests.

The purchase of each bench seat and/or plaque and their installation will be carried out by the Council.

Once positioned a bench or memorial plaque cannot be repositioned or removed from site, without the consent of the council.

West Moors Parish Council will maintain responsibility for the bench and/or plaque during the 10-year lease period. During this time, it will be insured and maintained.

No additional mementos such as vases, statues, flowers or wreaths shall be permitted on or around any bench.

The Council will not grant applications for memorial benches and/or plaques to pets.

Lease period

All benches and memorial plaques are based on a 10-year lease.

After the 10-year period the Council will endeavour to contact the applicant and seek further agreement for continued maintenance of the bench seat and/or plaque. This arrangement will be

subject to a further fee being charged by the Council. If the applicant cannot be contacted, the Council may at its discretion remove the plaque and/or bench.

Plaques/Inscriptions

The precise wording of any inscription must be approved by the parish council with the object of having some consistency in the nature of the wording and the style of the lettering.

The size of the plaque shall be no greater than 150mm wide and 60mm high.

Memorial plaques shall be affixed in the centre of the upper most plank of the back of the bench.

Charges

Plaque on existing bench	£70 (cost of plaque and engraving and installation)
New bench with plaque	£1,000 (cost of bench, cost of installation, cost of 10 years maintenance).

Once an application has been approved payment must be made in full for the order to be progressed.