

WEST MOORS PARISH COUNCIL

MINUTES of the **ENVIRONMENT COMMITTEE** meeting held on **Thursday 10th January 2019** in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr M Hawkes – Chairman
 Cllr J Bartley Cllr C Octon Cllr Mrs J Octon
 Cllr R Smith Cllr Mrs P Yeo

OTHERS PRESENT: Mrs J Weedon (Clerk)
 Cllr P Warn
 2 residents

APOLOGIES: Cllr P Holden Cllr Ms S Zyga

18/293 DECLARATIONS OF INTEREST
 None

18/294 QUESTIONS FROM MEMBERS OF THE PUBLIC
 None

18/295 TO RECEIVE CLERKS REPORT

- a) Allotments: There is still one raised bed that is not let, the Dementia Action group turned it down and Diverse Abilities never returned any calls. It has been advertised on local noticeboards. Water to the tanks has now been shut down for the winter and the Allotment Holders Association have been asked if they can clean the tanks out before spring.
- b) Donated Picnic Benches at Fryer Field have now been installed.
- c) Basketball Hoop: this has now been installed and we are in the process of arranging a photo opportunity with the young resident who wrote to the council, requesting the hoop
- d) Cemetery: During the weekend of the 10th November a large branch from a tree near the cremation part of the cemetery came down. In order to ensure the area was safe the whole tree was removed.
- e) Highfield Road/The Avenue: A consultation by highways should be available shortly about yellow lines in this area.
- f) The Annual Play inspections were carried out in November. There were no major issues reported.
- g) BMX Area: work has now started on the BMX area by a group of local residents.
- h) Offensive Graffiti on the A31 bus shelter has been removed

18/296 DISCUSS THE RELOCATION OF DOG WASTE BIN AT 29 MOORLANDS RISE

Members received information regarding a long running issue with a dog bin located at the side of 29 Moorlands Rise.

The local resident had been in talks with Dorset Waste Partnership to relocate the bin. DWP have granted permission in association with EDDC to have the bin relocated to the green space in Moorlands Rise however they did not have the resources available to carry out this work and the parish council were asked if they could assist.

The local resident addressed the members in regard to this matter and explained that the land where the bin is currently sited is not in public ownership but there is a legal obligation to maintain public access across the land. Members asked if the bin could be located in the plantation, it was explained that this goes against the Forestry Commission ethos and emptying the bin would not be possible due to access issues. It was noted that the bin serves lots of dog walkers and concern was raised that moving the bin could create more issues with the possibility of dog waste being left in the access to the plantation. It was also noted that relocation should not deter responsible dog owners. It was explained that relocation of the bin would not cause

issues for other local residents as it would be sited further away from homes. After debate it was

RESOLVED that the parish council would assist in the relocation of the dog bin adjacent to 29 Moorlands Rise to publicly owned green space in Moorlands Rise at a cost of £100.

Voting: 4 for, 2 against (Cllr Bartley wished it noted that he voted against the resolution)

18/297 TREE PLANTING

a. On the Petwyn: A request from a local resident to plant a tree on the Petwyn in memory in all service personal was withdrawn by the resident who attended the meeting, concerned that the soil on the Petwyn would not be ideal for a sapling tree. The resident then requested that consideration be given to a lasting stone memorial to blend in with the current War Memorial located at the Pennington Road end of the Petwyn. The local resident kindly offered to sponsor such a memorial stone up to the value of £2,000. After discussion it was

RESOLVED in principal to support the concept of a stone memorial on the Petwyn to remember the fallen of all conflicts, subject to the design and wording. The memorial stone to be funded up to £2,000 by donation from a local resident with the council allocating £500 to the project if necessary.

Voting: unanimous

The committee to approve location, design and wording before installation

b. On verge in Uplands Road: A request was submitted to plant a tree as part of National Tree Week. Members agreed in principle at the environment meeting held on the 1st November to consider this matter. Dorset County Council have agreed in principle for the parish council to plant a tree on the large grass verge located on the corner of Uplands Road and Heatherdown Road. Members agreed that there are already lots of trees on public land within the village and that the parish council would have to maintain any trees planted.

After discussion it was

RESOLVED that the parish council would not plant an additional tree on public open space for National Tree week.

Voting: unanimous

18/298 FRYER FIELD MAINTENANCE CONTRACT

Members considered the renewal of the Fryer Field Maintenance contract with the current contractor. It was agreed that the current contractor does a very good job of maintaining the Fryer field, however it was also suggested that quotations from other sources should be obtained. Members were informed that there would be no increase in cost for 2019/20. After discussion it was

RESOLVED to continue with the current contractor Terrafirma Maintenance Southern Ltd, from the 9th March 2019 at a cost of £9,058 per annum for the Fryer Field maintenance.

Voting: 4 for, 2 abstentions

Members requested that prior to renewal in 2020 that additional quotations are sought.

18/299 SPORTS AND CEMETERY FEES

a) Members reviewed the sports fees charged by the council.

After discussion it was

RECOMMENDED that sports fees be increased from 1st September as shown:

Adult football match £58

Junior football match £30

9x9 football match £23

Mini soccer match £14

All MUGA charges to remain unchanged.

Voting: 4 for, 2 abstentions

b) Cemetery Fees:

Members reviewed the cemetery fees and after discussion it was

RECOMMENDED that the cemetery fees for 2019/20 remain unchanged

Voting: unanimous

18/300 COMMITTEE BUDGET

Members reviewed a copy of the draft committee budget. After discussion it was agreed that the budget as attached on pages 2311 to 2313 of these minutes are put forward for consideration by the Finance and GP committee.

18/301 UPDATE: FRYER FIELD TASK AND FINISH GROUP UPDATE

Members were informed that the parish council had been awarded a grant from the National Lottery for £5,774 to carry out consultations regarding the redevelopment of the skatepark. Dorset Community Action will be assisting in preparing events and carrying out consultations. Cllr Mrs Yeo agreed to join the task and finish group.

18/302 UPDATE: FUTURE PROVISION OF CEMETERY SPACE IN WEST MOORS WORKING PARTY

Members were informed that a meeting was held with an ecologist at the cemetery to find a way to best deal with the badgers and they had been instructed to survey and prepare a report and make recommendations on the badgers at the cemetery at a cost of £250.

18/303 CORRESPONDENCE

1. Dog warden report for November and December
2. Allotment and Leisure Gardener Issue 4 2018
3. ICCM Journal Winter 2018
4. Email from EDDC regarding dog warden service on parish council land. Members were invited to answer questions about this service currently provided by EDDC.

The Chairman declared the meeting closed at 8.50pm

The next Environment meeting is scheduled for 14th March 2019 at 7.30pm

SIGNED DATE

Chairman of Environment Committee

Draft Committee Budget 2019/20

Code	Source	BUDGET
		2019/20
INCOME		
1100	Playing Field Fees	
1100/1	Football	3500.00
1100/3	Multi-Purpose	7500.00
1100/4	Other	1500.00
Total		12500.00
Income from fees paid by various sports clubs for using the sporting facilities		
1110	Cemetery Fees	
1110/1	Memorial	4000.00
1110/2	Interment	10000.00
1110/3	Purchase Graves	4000.00
Total		18000.00
Income from fees paid by various funeral directors and individuals for interment etc. in the cemetery.		
1115	Allotment Rent	1800.00
Income from allotment rent.		
1125	Memorial Benches and Plaques	100.00
fees from Memorial bench and plaque applications		
TOTAL BUDGETED INCOME		32400.00

EXPENDITURE

3010	Fryer Field Maintenance	
3010/1	General	2500.00
3010/4	Contractor fees	10000.00
Total		12500.00
Fryer Field maintenance covers all aspects of keeping the area in a suitable condition for football and general usage. An external contractor is employed to maintain the Fryer Field.		
3020	Pavilion Running Costs	
3020/1	Electricity	550.00
3020/2	Water/Sewage	700.00
3020/3	Maintenance	1000.00
3020/4	Legionella Testing	800.00
3020/6	Phone/Broadband	550.00
Total		3600.00
Pavilion running costs include services to the pavilion and maintenance costs required to keep the building in good condition.		
3030	Multi-Purpose Play Area	
3030/1	Floodlight Maintenance	0.00
3030/2	General Maintenance	3000.00
3030/3	Electricity	500.00
Total		3500.00

Floodlights around the artificial grass pitch were replaced with LED lights in 2017, floodlights around the tennis courts are not used and were not replaced. Each year funds are set aside for renewal of the artificial grass when it reaches the end of its useful life (approx. 10 years after installation) 2019/20 - £2500 added to general maintenance heading (3020/2) for earmarked fund to cover this cost in the future.		
3040	Fencing	2000.00
To cover any incidental fencing requirements in and around the Fryer Field. Includes £1500 to replace fence along footpath from Station Road to Play area		
3050	Fryer Field Play area	
3050/1	Maintenance	250.00
3050/3	Safety Inspections	600.00
Total		850.00
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection. Fryer Field was completely refurbished in October 2017.		
3060	Oakhurst Play area Maintenance	
3060/1	Maintenance	250.00
3060/3	Safety Inspections	450.00
Total		700.00
Maintenance fund for keeping the play equipment in a safe and satisfactory condition. Monthly inspections are carried out plus an annual inspection.		
3070	Skate park Maintenance	4000.00
General maintenance of the skate park to ensure it is safe to use. Inspections are carried out monthly as part of the Fryer field play area inspections. Due to the high usage the skate park requires painting twice a year. Additional funds due to wear and tear of equipment. (£2500 for maintenance, £1500 to earmarked fund)		
3080	Play Equipment	5000.00
For replacement play equipment in the future. Monies go in to an earmarked fund		
3100	Cemetery Costs	
3100/1	Non Domestic Rates	800.00
3100/2	Water Charges	70.00
3100/3	Buy Back of Cemetery Plots	0.00
Total		870.00
Rates and water charges for the cemetery		
3110	Cemetery Maintenance	
3110/1	General	200.00
3110/2	Fencing	200.00
3110/3	Gravel	350.00
3110/7	Refuse collection service	850.00
3110/8	Contractor Fees	6600.00
Total		8200.00
Cemetery maintenance covers all aspects of work that is required to ensure the cemetery is kept neat and tidy. It also includes funds to carry out any works to improve/replace the area. Refuse collection is carried out weekly.		
3120	Memorial Inspections	360.00
Memorial Inspections are required every 5 years. The last inspection was in April 2014. In order to ensure there are sufficient funds to carry out the inspections in 2019 an earmarked fund is held.		
3130	Lych-gate Maintenance	1000.00
For the maintenance of the Lych-gate at the entrance to the cemetery.		
3140	Petwyn Maintenance/improvements	250.00
Budget for maintenance and improvement to the Petwyn Village green. Includes water charges for stand pipe located on the Petwyn.		

3150	Allotments	1000.00
allotment maintenance and improvements		
3160	Tree Maintenance	2500.00
Funds for the maintenance of all trees on parish land. A rolling maintenance program is in place for trees on parish council land.		
4000	Public seats	
4000/1	Maintenance	500.00
4000/2	Purchase	0.00
Total		500.00
For the repair/maintenance/replacement/addition of public seats in the village.		
4010	Bus Shelters	
4010/1	Maintenance	250.00
4010/2	Purchase	0.00
Total		250.00
Budget for the maintenance of Parish Council owned Bus shelters. August 2017 - replacement shelters at Castleman Court and opposite Queens Close.		
4020	Street Furniture (Inc. Dog Bins)	
4020/1	Maintenance	150.00
4020/2	Purchase	0.00
Total		150.00
Repairs/maintenance/purchase of welcome signs, dog bins, refuse bins.		
4030	General	150.00
A general contingency fund for items not specifically covered in the budget		
4040	Christmas decorations	5000.00
Village Christmas decoration costs		
4070	Lengthsman	3000.00
Lengthsman costs		
4090	Dog Warden Scheme	2200.00
Dog warden patrols at Fryer Field. Plus the emptying of Parish Council owned Dog waste bin.		
4095	CCTV	
4095/1	Purchase/Installation	0.00
4095/2	Maintenance	200.00
Total		200.00
CCTV costs		
4096	Public Toilets	8500.00
Park Way toilets - Maintenance, cleaning, consumables, water, sewage, electricity		
4097	Activity Day Costs	1500.00
4098	Fryer Field Development Plan	
4098/1	BMX regeneration	
4098/2	Adult Exercise Equipment	7500.00
4098/3	Youth Focus Equipment	
4098/5	Signage	0.00
Total		7500.00
4099	Keep Britain Tidy Events	50.00
Funds for arranging litter pick events		
TOTAL BUDGETED EXPENDITURE		75330.00